

# SEOEA Local Association Grant 2023-2024 APPLICATION

This school year each SEOEA local association is eligible to receive a grant from SEOEA. The grant will provide up to \$500 in matching funds for a local association project that promotes the association, helps members in their professional development, or benefits a school-community project. (This may include, but is not limited to retirement dinners, breakfasts, receptions for new members, or "Meet the Candidate" nights.) To apply for the grant, complete the application below and send it to the Executive Director. **Whenever possible, please send the application at least two weeks before the date of the activity.** (If this is not possible, please email the Executive Director.) If the proposed expenditure is not approved, you will be notified by email or phone. After completion of the project, please send the Follow-Up Report and a copy of receipt(s). SEOEA will then send a check for half of the cost of the project up to \$500.

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## SEOEA GRANT APPLICATION

Local Association \_\_\_\_\_

Application Date \_\_\_\_\_

President's Name \_\_\_\_\_

Non-school Email \_\_\_\_\_

Phone \_\_\_\_\_

Description of Project \_\_\_\_\_

\_\_\_\_\_

Total Projected Cost \_\_\_\_\_

Date of Project \_\_\_\_\_

President's Signature \_\_\_\_\_

Send completed grant application to:

Greg Potter, SEOEA Executive Director, 4386 C. H. & D. Road, Oak Hill, OH 45656  
or email it to [southeastoea@gmail.com](mailto:southeastoea@gmail.com).

Questions? Please email Greg Potter at the above address or call 740-418-8454.

**WHEN THE PROJECT IS COMPLETE, PLEASE SUBMIT THE FOLLOW-UP REPORT FORM ALONG WITH RECEIPTS TO THE EXECUTIVE DIRECTOR. RECEIPTS ARE REQUIRED FOR GRANTS TO BE AWARDED.**